



MIDLAND SKI CLUB POLICY FOR RECRUITMENT OF COACHES AND VOLUNTEERS

Midland Ski Club recognises the need for careful consideration of all applications by people wishing to coach or volunteer at our club. The club has therefore agreed the following recruitment policy.

Where the role requires contact with children:

All new applicants wishing to coach or volunteer at the club will be required to fill in an application form. (Race officials are not required). The form is to be countersigned by 2 referees who have known the applicant for at least 2 years.

Where applicable the applicant will require a valid Disclosure and Barring Service (DBS) certificate, and where applicable, a check against the DBS Barred List. Refer to the Snowsafe section on DBS requirements for full information.

A role description will be supplied.

They will attend an informal interview with the Head Coach or other appropriate person.

They will be required to accept and adhere to all other Club policies which can be found at www.midlandski.uk

During induction they will:

- Verify their identity (passport or driving licence)

- For a paid role, verify they can work in the UK eg by NI no. Payslip, work permit

- Verify their qualifications where applicable

- Sign the relevant code of conduct

- Receive details of welfare policies and reporting procedure

- Be introduced to relevant club members

Upon starting their duties they will initially be supervised by Head Coach, CWO or other appropriate person.

Application form for volunteer/coaching role at Midland Ski Club

Name:	
Address:	
	Postcode:
Telephone: Home Telephone: Mobile	
Post applied for:	
Qualifications/training (if applicable):	
Experience of working/ volunteering in similar role:	
Experience of working/ volunteering with children:	
Previous clubs worked/ volunteered with and dates:	
Signature/date	Applicant:
	Referee 1:
	Referee 2: